


**DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT**

P.O. Box 1947  
Sacramento, CA 95812-1947  
(916) 341-4200  
(916) 341-4203 (FAX)  
(916) 327-6318 (TDD)



**To:** CSBG Service Providers  
**From:** Lloyd Throne, Director   
**Date:** April 4, 2008  
**Subject:** 2006/2007 Community Services Block Grant (CSBG) Program Contract Amendment

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**Overview**

**Overview** This letter is for informational purposes only.  
Please read and review this letter and the attached information.

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# 2006/2007 Community Services Block Grant (CSBG) Program Contract Amendment

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## Background

### 2006

The two-year CSBG contract was initiated in 2006 covering the 2006 and 2007 Program Years; as you may recall the face sheet of that contract provided an estimated 2-year allocation amount. This estimated allocation amount was based on previous year's allocations. As you may recall, the CSBG program received a slight decrease in 2006. Due to this decrease, the estimated amount on your 2006/2007 CSBG contract face sheet is higher than the actual amount of funds you received in 2006 and 2007.

### 2007

In 2007, a reconciliation of the CSBG federal allocation for fiscal year 2007 has resulted in additional funds available for CSBG funded activities. Upon clarification from the U.S. Department of Health and Human Services, the amount of the additional funds is \$195,357 and is to be disbursed to eligible entities under the funding allocation formula created by the passage of SB 1376 (Chapter 807, Statutes of 2006). Due to the contingencies in the SB 1376 formula and the relatively small size of the additional funds allocated to the 2007 program year, not every CAA will receive additional funds (see attached spreadsheet – see orange colored column labeled “2007 Increase Allocation letter of 4/2/08).

**Please note:** If you are receiving this letter, you are not receiving any additional funds for the 2007 program year.

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**Allocation  
Spreadsheet**

	Column Title	Color	Description of Information Contained within this column
Actual Allocation Letter – Agency Payment Limitations	Total 2006 Allocation Letter of 1/30/06	Yellow	This is the total amount of CSBG funds received by your agency in 2006
	2007 Allocation Letter of 3/27/07	White	This is the total amount of CSBG funds received by your agency <b>before</b> the reconciliation of funds that resulted in the slight decrease
	2007 Increase Allocation Letter of 4/2/08	Orange	This is your total increase to the 2007 CSBG Program year allocation following the reconciliation of funds.
	Total 2007 Revised Allocation Letter (Budget Required).	Blue	This is your updated allocation amount for the 2007 Program year. <b>Please note:</b> An updated budget packet and work plan (if applicable) must be received with this amendment.

	Column Title	Color	Description of Information Contained within this column
Amendment Needed to make 2-year contracts match allocations	Current 2006 & 2007 Contract	Pink	This is the total that is currently indicated on the face sheet of your 2006/2007 CSBG Contract.
	Actual 2006 & 2007 Allocation Letters	Green	This is the amount that <i>should</i> be indicated on the face sheet of your 2006/2007 CSBG Contract.
	Amendment Needed	Purple	This column shows the decreased amount that will be amended in order to ensure your contract face sheet and actual allocation matches.

**Action  
Required**

Your 2006/2007 CSBG Contract requires no amendment.

No action is necessary at this time.

**Questions**

If you have additional questions, contact your field representative or Leslie Taylor at (916) 341-4284 or by email at ltaylor@csd.ca.gov